



DRAFT Minutes of a meeting of Hilldale Parish Council

7.15pm on Thursday 21st May 2026

Participants: Cllr G Ward (Chairman), Cllr I Bell, Cllr D Whittington, Cllr S Ashcroft, Cllr P Rawlinson, Trish Grimshaw (Parish Clerk)

1. **Apologies for Absence** - none
2. **Declarations of Interest and Dispensations**
 - a. **To receive declarations of interest from Councillors in relation to items on the agenda**
 - b. **To receive written requests for dispensations for disclosable pecuniary interests**
 - c. **To grant any requests for dispensation as appropriate**

Cllr Whittington declared an interest in any matters relating to West Lancashire Council as he now holds the position of Leader of the Council.

3. **Public Participation: To adjourn the meeting for a period of public participation.**

Any member of the public may speak for up to 5 minutes within the overall time allocated. Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time. A member of the public is any person present other than a member or official of the Council. A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon.

4. **Minutes of the previous meeting - to resolve to approve as a correct record the Minutes of the Council Meeting held on 5th March 2026.** Proposed by the Chair, seconded by the Vice Chair with all Parish Councils in agreement.
5. **Parish Clerks Report (previously circulated).** The Clerk's report was noted.
6. **To receive reports from outside bodies.** None
7. **To receive an update from Cllr Whittington regarding the delivery of food waste caddies by WLBC, particularly to the outlying parts of the village.** Resolved: if anyone has not received a food waste caddy they should contact Cllr Whittington, this will be added to the next newsletter.
8. **To confirm receipt of the kind donation from the Peter Lathom Charity towards the defib.** The Clerk to write a letter of thanks on behalf of the Parish Council.
9. **To discuss the toilet blocked drains and agree a way forward.** The toilets are now fully operational; it was resolved to monitor.
10. **To discuss/resolve to request a traffic survey to identify the current volumes and timing of HGV traffic.** It was noted that a rumble strip had recently been placed on Grimshaw Green Lane. Resolved: The Clerk to investigate who did this with a view obtaining the data. It was suggested that a traffic survey on Robin Lane would be useful in particular to identify the number of HGV's in both directions.
11. **To discuss the feasibility of buying the land adjacent to the playing field.** Resolved: to write to the owner of the land to investigate purchasing it. Cllr Rawlinson to obtain contact details and pass to the Clerk.

12. **Planning Matters – to discuss and decide a response (if applicable) to the following planning application together with any received after the agenda is published. None received.**
13. **To receive an update on the CIL payment of £1678.48 in respect of the development from 2025/0480/FUL- Building adj 10 Chorley Road - change of use of outbuilding to a dwellinghouse. Resolved: The Clerk confirmed the CIL payment has been received.**
14. **To receive the budget monitoring report receipts/payments summary for the full year end (2025/26) for members to note. Resolved: Parish Councillors noted quarter three monitoring report with no queries raised.**
15. **To receive feedback report (previously distributed) on the Year End Check by Scribe. Resolved: Parish Councillors noted the report.**
16. **Ratification and bank reconciliation of the financial year end 2025/26 and subsequent documents to be submitted to the internal auditor. Parish Councillors noted the report.**
17. **To receive and approve the internal statement of internal control for year ending 31.03.26. Council approved the internal statement of control.**
18. **To receive the Annual Governance Statement (Section 1) and approve. Resolved: Council approved the AGAR Section 1**
19. **To receive the Annual Governance Statement (Section 2) and approve. Resolved: Council approved the AGAR Section 2**
20. **To receive an update on the VAT return for year ending 31.03.26. Resolved: council noted the VAT refund.**
21. **To consider and approve the schedule of accounts for payment. Council approved**
22. **Financial reports – to ratify accounts and authorise payments. Council approved**

There being no further business the meeting closed at 19.50

Signed..... G WARD, CHAIRMAN, Dated 09.07.26.....